



Bowls Alberta



Event Head Umpire Duties

1. Ensure all rinks are measured:
 - a. All rinks are the same width and that boundary pegs are equal distance from the center of the rink
 - b. 21 m marks in both directions are accurate
 - c. Two-meter marks must be visible at both ends of the rink, be marked with a T and be at a distance such that the nearest point of the jack to the mat line is 2 m from the front ditch
2. Ensure you have an official's kit, which includes a *Law Book*, and it is properly stocked and ready for use.
3. Measure the speed of the green. Players often ask, and this gets recorded on the umpire report form. You may need to measure the speed each day depending on the conditions.
4. Serve as a member of the Emergency Event Committee that may need to deal with unique and unusual circumstances and delays of the tournament.
5. Receive a list of registered coaches from the drawmaster. Players may not register as a coach.
6. Distribute the bowls decals as applicable per championship. Submit records with Umpire Report.
7. Confirm that any bowling aides used in the event have been properly registered & approved.
8. Ensure all players adhere to the dress code. * see Bowls Alberta Conditions of Play 2022
9. Monitor weather conditions and make decisions regarding stoppage, delay and resumption of play based on the Bowls Alberta Conditions of Play and decisions of the Emergency Committee.
10. Spot check player's shoes and bowls during the games.
11. Monitor play for foot faults and movement of players during play.
12. Help with all measures and disputes as requested and stay alert to all situations that may require your assistance.
13. If any infractions of the Code of Conduct & Ethics occur follow the steps outlined in the Discipline and Complaints Policy. If a major infraction is committed by a player, they should be suspended from play immediately.
14. Request the *Head Umpire report form* from the drawmaster and fully complete and sign this report at the completion of the event. Return the form to the drawmaster so it can be included in the package sent to the office.
15. Get expense claim forms from the drawmaster and ensure that you distribute these to all umpires that worked a draw. Return completed forms to the drawmaster to be returned to the BA office.

* A copy of the BA Conditions of Play is available online on the Bowls Alberta website, at each member club (hopefully on a bulletin board) and in the tournament box. It is assumed all umpires become familiar with the document before performing duties.